

**OFFICE OF THE CITY COUNCIL**

**HONORABLE JU’COBY PITTMAN**  117 WEST DUVAL STREET

COUNCIL DISTRICT 8 4th FLOOR – SUITE 425

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**ZOOM VIRTUAL NOTICE**

**SPECIAL COMMITTEE ON JSEB**

**HONORABLE JU’COBY PITTMAN, CHAIRPERSON**

**AUGUST 21, 2020**

**(5:00 P.M.)**

**ZOOM VIRTUAL MEETING – (NO PHYSICAL LOCATION)**

**AUGUST 28, 2020 (10:30 A.M. – 12:00 P.M.)**

**Meeting Time: 10:30 am – 12:00 pm**

**Please join the meeting by 10:15 am**

**Meeting ID: 945 0801 4677
Password: 079887**

Notice is hereby given that the Honorable Ju’Coby Pittman, Chairperson, hereby schedules a **ZOOM** **VIRTUAL NOTICED Meeting of the SPECIAL COMMITTEE ON JACKSONVILLE SMALL AND EMERGING BUSINESS (JSEB).** The meeting will be held in conjunction with **Members of the Jacksonville City Council, City of Jacksonville – Mayor’s Administrative Staff, and other elected or appointed members of Boards and Commission are invited to attend. The Zoom Virtual Meeting is scheduled for Friday, 10:30 AM – 12:00 PM, August 28, 2020,** - **NO MEETING LOCATION,** Jacksonville, Florida. The purpose of the Zoom Virtual Meeting is to discuss organizational timelines, set assignments/benchmarks and follow the charge as provided below and topics thereto pertaining to JSEB:

**PURPOSE, BACKGROUND, CHARGE:**

In accordance with Council Rule 2.103, a Special Committee on the Jacksonville Small & Emerging Business is created as found in Chapter 126, Part 6, Jacksonville.

**Background:** The current Jacksonville Small and Emerging Business (JSEB) program has been in place since 2004, with several modifications over the years. This JSEB program is a race neutral program developed in conjunction with two previous disparity studies (1990 and 2002) and federal case law. An oversight committee for the JSEB program was established to quarterly and annually review certain aspects of the JSEB program. In 2011**,** the City of Jacksonville commissioned a disparity study to evaluate the JSEB program and data from 2004-2010. The results of the disparity study were published in 2013.

**Charge:** A special Committee on Jacksonville Small and Emerging business is established to review the JSEB program codified in Chapter 126, Part 6, *Ordinance Code*, and identify any successes and challenges that the JSEB program may have. Based on the Special Committee JSEB program review, the Committee may recommend amendments to the JSEB program, including but not limited to, the JSEB program goals, training, access to capital, bonding, certification requirements, maximum threshold amounts in Section 126.608(c)(2), *Ordinance Code*, and the limitation on the number of program participation years in Section 126.608(c)(3), *Ordinance Code*, or other legislative improvements or programs supported by the evidence, disparity studies, and applicable federal and state law.

The Zoom Virtual Meeting will be held on **Friday, August 28, 2020, at 10:30 AM – 12:00 PM, and will be hosted virtually through the Zoom.US- computer application app.** In an effort to encourage social distancing and in accordance with Gov. DeSantis’ Executive Order Number 20-69, (Extended Governor’s Executive Order 2020-193) “Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.” The Council will operate under the provisions of ***Ordinance 2020-200-E as adopted by the Council* on April 7, 2020 hereto attached.**

The public will be encouraged to share general comments with individual council members by email or telephone. Public hearings and public participation are required by state statute for specific legislation. We will conduct these hearings as required by state law. CCMeeting09082020@coj.net is the designated email for general comments to be including as a part of this meeting.

**WAYS FOR THE PUBLIC TO ACCESS THE MEETING:**

1. Sign up for **Zoom. Type - Zoom.US – with Chrome Internet Browser**. **Go to: JOIN A MEETING On Dash Board** Information regarding the Zoom meeting ID and meeting password is listed below:

**Meeting ID:** 945 0801 4677 **Password:** 079887

 (You can **LISTEN** to the meeting and **VIEW** the meeting this way.

**ALL PARTICPANTS WHO WANT TO PARTICIPATE IN LEGALLY REQUIRED PUBLIC**

 **PARTICIPATION MUST LOG IN WITH (It would be helpful to identify bill to be addressed)**

 Full Name – IE: Cheryl L. Brown 2020-0200

2. Watch it on your computer. Streaming site (or COJ streaming site):

 <https://www.coj.net/city-council/city-council-meetings-online>

3. **Joining a Zoom Meeting by phone:**

**Dial: 1 (646) 558-8656 - Meeting ID:** 945 0801 4677  **Password:**  079887

Find your local number: <https://zoom.us/u/adkHR8UdJf>

**WAYS FOR THE PUBLIC TO PARTICIPATE IN LEGALLY REQUIRED PUBLIC HEARINGS OR PUBLIC PARTICIPATION ZOOM MEETING**

1. Refer to: City of Jacksonville Citizen Guide to Council Meetings (Attached)

2. Legal Name must appear on Zoom to be recognized by the Chair;

3.  **DO NOT** state your residence- address as this is not required in this forum – only state

 County and Zip Code

4. Timeframe set by Chairman – No more than 3 minutes per speaker.

5. The Timer will be viewable. Must be in “Gallery View” to see countdown; Sort those in

 meeting by going to “Participant” and typing in Timer.

6. Chairman will **“ONLY”** call on speakers using the **ELECTRONIC “RAISE HAND”** feature

 located within the Zoom App. This feature is found- Click on “Participants” scroll to the bottom

 click on “Raise Hand”… wait to be recognized. (Must have a Microphone, Video, and Speakers

 to participate with the function.)

## INSTRUCTIONS: JOINING A MEETING BY DIAL-IN PHONE ONLY

1. Dial numbers provided above. If you dial a toll number, your carrier rates will apply.

You will be prompted to enter the [meeting ID](https://support.zoom.us/hc/en-us/articles/201362373-What-is-a-Meeting-ID-) – the **Meeting ID:** 945 0801 4677  **Password:**  079887

1. If the meeting has not already started and [join before host](https://support.zoom.us/hc/en-us/articles/202828525-Join-Before-Host) is not enabled, you will be prompted to press **#** to wait if you are participant.
2. You will be prompted to enter your unique participant ID. This only applies if you have joined on the computer or mobile device or are a panelist in a webinar. **Press # to skip.**

If you join by computer or mobile device later, you can enter the Participant ID to bind your phone and device session together and show your video when you speak on the phone. To enter your participant ID once you are in the meeting, enter **#Participant ID#**on your phone.

**PHONE CONTROLS FOR DIAL-IN PHONE ONLY PARTICIPANTS**

The following commands can be entered via phone tones using your phone's dial pad while in a Zoom meeting:

* **\*6** - Toggle mute/unmute (While this is a function that is available the mute and unmute function will be controlled by the Host not the participant. To speak, the participant must use the \*9 function to be recognized.)
* **\*9** - Raise hand (Electronic Zoom feature that “Must” be used to be recognized by the Chairman to Speak)
* Refer to: City of Jacksonville Citizen Guide to Council Meetings (Attached)
* Legal Name must appear on Zoom to be recognized by the Chair;
* **DO NOT** state your residence- address as this is not required in this forum – only state

 County and Zip Code

* Timeframe set by Chairman – No more than 3 minutes per speaker.
* Phone in participate will be informed of remaining time.
* Chairman will **“ONLY”** recognize or call on speakers using the **ELECTRONIC “RAISE HAND”** feature located within the Zoom App \*9 … wait to be recognized. (Must have a Microphone and Speakers on phone to participate with the function.)

4. Look at the digital recording of the meeting later on this website under available archives- City Council click

 link: <https://www.coj.net/city-council/city-council-meetings-online>

It is important that you use one of the above remote ways to access the meeting; the Mayor has imposed rules on social distancing because of the COVID-19 Virus. If you have any problems or questions about gaining access to the meeting, please call **904 255 5193 Leave your name number and brief message**.

**WAYS FOR THE PUBLIC TO MAKE COMMENTS AT THE MEETING:**

1. You can email your comments to: CCMEETING09082020@COJ.NET
2. For some meetings, you will be able to call in to make a comment on the phone.

Many meetings, especially informational ones, may not have public comment.

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**ADA and TDD ASSISTANCE**

Pursuant to the American with Disabilities Act, accommodations for persons with disabilities are available upon request. Please allow 1-2 business days’ notification to process; last minute requests will be accepted, but may not be possible to fulfill. Please contact Disabled Services Division at: V- 904-255-5466, TTY-904-255-5476, or email your request to KaraT@coj.net.

 All legislative inquires contact Jessica Matthews, Chief of Legislative Services at 904 255 5169 or JMatthews@coj.net. Please contact Dr. Cheryl L Brown, Director/Council Secretary at CLBrown@coj.net 904 255 5193 or refer to the information provided with the notice for specific contact information and/or details.

Please refer to the Jacksonville City Council Webpage at <https://www.coj.net/city-council/events> for future meeting notices, cancellations and other notifications.

For general meeting information please contact Dr. Cheryl L Brown, Director/Council Secretary, at CLBrown@coj.net or Jessica Matthews, Chief of Legislative Services, at JMatthews@coj.net.

XC: Council Members/Staff Jessica Matthews, Chief of Leg. Svcs.

 Sharonda Davis, Sr. Manager Leg. Svcs. Peggy Sidman, Deputy General Counsel

 Paige Johnston, Asst. General Counsel Cheryl L Brown, Council Secretary

 Jason Gabriel, General Counsel Jeff Clements, Chief of Research

 Kristi C. Sikes, Chief of Administration CITYC@COJ.NET

 Electronic Notice Kiosk- 1st Floor City Hall Public Notice System-Council Webpage

 Kyle Billy, Council Auditor Kim Taylor, Asst. Council Auditor

 Media and Media Box File Copy

 Shannon Eller, Asst. General Counsel Bill Killingsworth, P&DD Director